serious:labs®

**Reports to**: Director of Project Management
**Department:** Project Management

## Who We Are:

Serious Labs is a small company of 50 employees located in Edmonton, Alberta who, since Covid-19, is working remotely.

Serious Labs reinvents and reimagines workforce training and assessment. Since 2005 we've revolutionized the way people are trained or assessed in the construction and industrial workforce. Our virtual reality simulators are unmatched in the industry and are defying current workforce education models. But don't believe us, check out this link: https://vimeo.com/389569815

Our team is smart, talented, and fun. We have people with all kinds of backgrounds, from mechanical engineers to graphics programmers to video game designers, helping the industrial and construction workforce get home safe. Our team works closely with industrial experts and academic researchers to provide the best virtual solution to training and assessment.

**We are looking for a full-time Project Manager.**

## Why Join Us?

- Our technology is cutting edge – you won't see many doing what we do.
- We're working on a large project that could change training in key areas in Canada. You could be a part of that.
- We have flexible hours and encourage you to balance work and home commitments. Some of us encourage lunchtime naps and games.
- We use Discord to replicate the social interaction we had prior to working remotely.
- We're serious about the work we do, but we don't take ourselves too seriously. We're a fun-loving bunch!
- Many members of our team work on side projects like board games, books, and video games. We're open to that.
- You'll get everything you need to work from home.

## What You'll Do:

- You'll be embedded with our Companion Portal web application development team to assist and guide a multi-disciplinary group to the successful completion of sprint deliverables in support of our products' goals.
- You'll manage risk, resourcing and budget, and help in developer growth.
- You'll collaborate with clients, Product Manager and other stakeholders to ensure the final product matches expectations.
- You'll work within the Project Management Department to help develop and enhance our project framework.
- You'll work in Jira, Excel, Smartsheet and various Office applications and workflows and any other software that enhances your primary responsibilities.

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- Most importantly, you'll lead the team in balancing the fun of VR software development with the responsibilities to clients.

## What You'll Bring:

- You have experience developing and maintaining the vision for a project or product.
- You have experience delivering web-based apps and enterprise integrations.
- You have experience leading a team through the lifecycle of a project. You understand how to clearly break down work and align it to project scope, budget and schedule. You can identify pitfalls and risks before they happen and identify issues before they are raised. You know when something is done.
- You can think out of the box and introduce your teammates and the other project managers to new ideas.
- You understand what Agile and Scrum mean but aren't beholden to what that implies.
- The terms KPI, BHAG, burndown, velocity and SoW are familiar to you.
- You have experience in software development and can talk about what's worked and what hasn't.
- You are a delight to work with! We're not saying you have to be an extrovert, we're just saying you like people and want to see them succeed.

## Bonus Points You May Bring:

- Excel, Jira and Smartsheet knowledge
- Excellent presentation skills
- Excellent writing skills
- Experience in one of these disciplines: programming, design, quality assurance, or art
- Familiar with or comfortable in VR